

Chagrin Valley Dispatch Technical Advisory committee Meeting
Tuesday, June 24, 2014
9:30 am

Members Present:

Chief James Brosius	Chagrin Falls PD
Chief Frank Zupan	Chagrin Fire
Chief Ronald Whitmer	Gates Mills PD
Chief Timmons	Highland Hills FD
Chief David Maine	Hunting Valley PD
Chief Dale Canter	Moreland Hills PD
Chief Chris Kostura	Orange Village PD
Chief Mike Rizzo	South Russell PD
Chief Johnny Brewington	Woodmere FD

Others Present:

Nick DiCicco	Chagrin Falls Dispatch
<i>Lt. John Patterson (rep. Chief Mason)</i>	<i>Woodmere PD</i>
<i>Lt. Larry Genova (rep. Chief Wilson)</i>	<i>Orange Village FD</i>
Lt. Kevin Wyant	Moreland Hills PD
Lt. Mike ??	South Russell PD
<i>Lt. Mike Brown (rep. Chief Shorts)</i>	<i>North Randall FD</i>

Members NOT Present:

Chief Gabe Barrone	Bentleyville PD
Chief Tom Robinson	Gates Mills FD
Chief Stitt	Highland Hills PD
Chief Ronald Mosely	North Randall PD
<i>Chief Marshall Shorts (represented by Lt. Brown)</i>	<i>North Randall FD</i>
<i>Chief Bob Wilson (represented by Lt. Genova)</i>	<i>Orange Village FD</i>
<i>Chief Sheila Mason (represented by Lt. Patterson)</i>	<i>Woodmere PD</i>

Chief Zupan called the meeting to order at 9:33 am

All were in favor to approve the minutes from May 13, 2014 meeting

Lt. Mike Brown from North Randall Fire Department, Chief Johnny Brewington from Woodmere Fire and Chief Timmons from Highland Hills introduced themselves and they were welcomed by the members.

MARCS Radios

- Chagrin Falls schools are up and running
- Gates Mills Schools to be up within the next two weeks
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New Members - Euclid

- **Nick provided information on the screen**
- Making an offer to Euclid if we approve of it
 - o 40,000 calls per year
 - o Budget currently is \$1.2 million
 - Agreed to 13 payment – would like to split capital costs over 4 years
 - o Must be approved by mayors
 - o We will need more staff
- Chief Whitmer asked if the mayors have the information that , Nick stated he will send it out and they are trying to get a mayor's meeting next week
- They will be on their own band
- 2 additional people around the clock
- If we add them we will be the biggest regional dispatch center in the county 150,000+ calls per year

Chief Whitmer asked what the benefit was to bringing them on if we only save \$10,000

- Nick stated just growing and we are picking the partner communities
- Chef Maine stated it was an administrative benefit
- Euclid council members came out to view and they were excited
- Nick stated they need 6 months to get them up and running
- Euclid will call a special council meeting in July

Chief Zupan asked about the fire side with so many calls

- Dedicated dispatchers for fire 24/7 – currently 1 ½ people not 2

Chief Whitmer wanted to know if they have an agreement with any other community

Has a multi jurisdiction with Shaker Hts and western Lake County

Linked technology

A motion was made by Chief Kostura to accept Euclid into the Chagrin Valley Dispatch seconded Chief Maine – all in favor

Active 911

- Lots of information can be added to this and it is real time
- It can run on Android and Apple
- Pushes directly to app
- There is a RSS feed that will give send you to google maps for the address

CodeRed

- For every community to review on their own
- If you have any issues, please contact CodeRed directly – Chief Whitmer stated that Paige is very helpful
- Also, your first CodeRed should allow people to call a phone number if they would like to opt out. Find out if CodeRed imported your information as well as phone numbers that they purchase through a company – if they are using both phone numbers you may notice that you have a lot more people in your database than you originally had (See Anna with any questions)

Specialty Teams

- Dispatch has the authority to page out and it will be handled instantly
 - o They will then contact the person in charge for staging
 - o Chief Maine & Chief Kostura have been working on a policy

Employee Discipline

- had to discipline an employee – gave them a day off
- New hires
 - o Lisa Lessner – worked 18 years in Aurora – would like p/t (24 hours per week)
 - o Brian Moore from Beachwood – he is working out great
- We will have a significant hiring drive with Euclid
 - o 8 p/t and 8 f/t – we will also promote/hire 2 more supervisors
- Chief Whitmer asked what they are doing with their supervisors at Euclid – Nick stated they are keeping one person

Grant

- Rec'd full amount
 - o We will buy IP alerting stations
 - Will chime fire stations – has squad, fire and utility alerts and you can program it to open doors, etc.
 - MDT and Ipad purchases
 - Hope to get everything in by the end of the year

Grant includes radio programming

- Nick asked if anyone had an issue if we hired B & C to reprogram the radios – they will come to each department
 - o Westside 2 band is now on XCFPTAC1 channel
 - o Also 8 additional channels – specialty teams
 - o Turn key off and radio was not powering off
 - o Zone button

- Please get a list for them when they come – Chief Zupan asked about programming the toggle, light staying on, etc. **Nick stated to get the list together before they come out so they are prepared**
- MARCS letters – please disregard we are not on 3.5

Fiber line – w/o LEADS

Phone outage for 24 hours – went to POTS lines

POTS lines will be doubled

ISO

- Need GPS for fire apparatus – when we get iPads it will be corrected

Adhoc

- had meeting yesterday
- waiting for our support concerning Euclid

Survey

- Nick will send out a survey concerning dispatch to see where there could be improvement

Sign board

- Chief Rizzo stated he is having issues
- Woodmere is also having issues – Nick will look into it

LEADS

- When something is wrong the dispatch center gets sanctioned for it
 - o If you have to validate anything it has to be done by the court
 - o Please use the attached forms that were given out at the meeting – **just for Police Departments**
 - It must be done and it must be validated
- North Randall and Highland Hills have a great deal of warrants
- This will begin ASAP

Cleveland Regional

- Dispatch added the regional talk groups for the Cleveland system. We can now patch MARCS with Cleveland subscribers for major incidents.

New Business

- Chief Whitmer asked if we fill up when will Ahuja be ready
 - o Waiting for tower 2 to go up

- Supervisor – Chief Whitmer asked if Nick is looking for another supervisor or someone to be the overall supervisor
 - o Nick stated he was not looking for someone at this time

County

- Sent their dispatchers to CVD to look at us and they will have their call takers train at CVD
- No set date for their new facility – thought they would break ground on construction this summer

Vacation - Nick

- Chris will be second in command when Nick is on vacation
 - o Nick will send contact information for him

Chief Whitmer stated Nick is doing a great job and thanked him for everything – all members agreed

Nick stated that Dan Ellenberger came through for the AFG grant

We will be applying for next year's AFG grant as well

Adjourned 10:15 am

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